

Merchant Services Surcharge Notification Form

LITIGATION OVERVIEW

In November 2012, the Federal District court overseeing the merchant Class Action Interchange Litigation (*Payment Card Interchange Fee and Merchant Discount Antitrust Litigation*) against Visa and MasterCard, preliminary approved a Class Settlement Agreement. As part of the Settlement Agreement, beginning January 27, 2013, U.S. merchants may begin assessing a surcharge on Visa and MasterCard credit card transactions. **Merchant surcharging is prohibited in some states.** You are encouraged to consult with your own independent legal counsel regarding your legal rights and interests. For more information you may visit Visa's website at www.visa.com/merchantsurcharging and MasterCard's website at www.mastercardmerchant.com.

A separate form is required for each Merchant account within 30 days prior to implementing a Surcharge Fee

Contact Merchant Services at 1-800-654-9256 for additional information/requirements pertaining to a Surcharge Fee

MERCHANT INFORMATION

Date		<input type="checkbox"/> Visa Notified	<input type="checkbox"/> MasterCard Notified
Merchant Number			
Legal Business Name			
Legal Street Address			
Legal City		State	
		Zip Code	
DBA Name			<input type="checkbox"/> Same as Legal
Phone Number			
Contact First Name			
Contact Last Name			
Contact Email Address			
Number of Locations	<input type="checkbox"/> 1	<input type="checkbox"/> 2-5	<input type="checkbox"/> 6-10
	<input type="checkbox"/> 11-50	<input type="checkbox"/> 51-100	<input type="checkbox"/> 101-500
	<input type="checkbox"/> 500+		
List All Merchant Numbers <small>(Separate Merchant Numbers by a comma)</small>			

SALES CHANNELS (Select All That Apply)

<input type="checkbox"/> eCommerce	<input type="checkbox"/> Face to Face	<input type="checkbox"/> Mail Order	<input type="checkbox"/> Retail	<input type="checkbox"/> Telephone Order
Website Addresses <small>(Separate multi Website Addresses by a comma)</small>				

SURCHARGE OPTIONS (Select One)

<input type="checkbox"/> Brand Level	A Brand Level Surcharge is where a merchant charging the same percentages on all credit cards
<input type="checkbox"/> Product Level	A Product Level Surcharge is where a merchant poses a surcharge on a particular credit product
<input checked="" type="checkbox"/> Merchants are permitted to apply for a Brand Level Surcharge or a Product Level Surcharge to Credit Cards <input checked="" type="checkbox"/> A Surcharge Fee cannot exceed 4% <input checked="" type="checkbox"/> A Surcharge Fee is not permitted on Pre-Paid Cards and PIN-Based Debit Cards	

OTHER BRANDS ACCEPTED

<input type="checkbox"/> American Express	<input type="checkbox"/> Discover	<input type="checkbox"/> JCB
<input type="checkbox"/> MasterCard	<input type="checkbox"/> PayPal	<input type="checkbox"/> Other

ACQUIRER / PAYMENT SERVICE PROVIDER / ISO

Name	
<small>✓ Enter the company name that provides your business with card payment services</small>	
Contact First Name	
Contact Last Name	
Phone Number	
Email Address	

Fax Completed Form to 303-482-8194